



No. 33.01.0000.828.07.018.20.110

Dated: 06/02/2020

Request for Expression of Interest (REOI)
 for

Senior Monitoring & Evaluation Specialist (National)

1.	Ministry/Division	Ministry of Fisheries and Livestock, Bangladesh						
2.	Agency	Department of Livestock Services, Bangladesh, Dhaka						
3.	Procuring Entity, Code and District	Project Director, Code 224259700, Dhaka						
4.	Expression of Interest for Selection of	Senior Monitoring & Evaluation Specialist (National)- 01 (one) position						
5.	EOI Reference Number	DLS-LDDP-SD-12						
Key Information								
6.	Procurement method	Open Competitive (The consultant will be selected in accordance with the procedures set out by the GOB procurement guidelines, "PPA-2006, PPR-2008 and The World Bank Procurement Regulations for IPF Borrowers, July 2016 revised November 2017)						
Funding Information								
7.	Budget and source of funds	IDA						
8.	Development Partner	IDA, World Bank						
Particular Information								
9.	Project Code and Name	224259700: Livestock and Dairy Development Project (LDDP)						
10.	Closing Date and time	02.03.2020 (Monday) Till 12:00 PM						
11.	Submission place	Office of the Project Director, Livestock and Dairy Development Project, Pranisampad Bhaban-2 (6 th Floor), DLS, Dhaka-1215						
Information for Applicant								
12.	Brief Description of the Assignment: Senior Monitoring & Evaluation Specialist (National)- 01 (one)	<p>The duties of the senior M&E officer include, but are not necessarily limited to:</p> <ul style="list-style-type: none"> To plan, coordinate, and facilitate all M&E related activities pertinent to the objectives of the LDDP project in coordination with DLS and other relevant entities in livestock value chain development; such activities should lead to rigorous and timely assessment of all indicators included in the agreed upon Results Framework (RF) of LDDP. To develop an implementation strategy for all M&E related activities under the LDDP project in coordination with the PMU. This strategy should include the preparation of an annual evaluation research program in coordination with the PMU and DLS. To develop ToRs for the consulting firms that will conduct LDDP's process monitoring, baseline survey, mid-line survey, impact evaluation, project completion report, and other periodic assessments. To coordinate with the project implementation officers and lead the monitoring officers to ensure effective integration of the M&E and MIS activities and to facilitate inputting of data from the M&E studies into the MIS. To coordinate the preparation and dissemination of quarterly and annual reports on the progress of the M&E activities under the LDDP and to issue regular six-monthly updates of the project RF prior to Implementation Support missions organized by the PMU and the World Bank. To organize, coordinate and lead monitoring and evaluation missions for the project management and teams. 						
13.	Qualification and Experience Required for the Senior Monitoring & Evaluation Specialist (National)- 01 (one) Position [Detailed TOR for the position including other qualifications, main duties and task, duration of assignment and experiences etc are mentioned on SRFA being available at LDDP and DLS website (www.lddp.portal.gov.bd) (www.dls.gov.bd)	<table border="1"> <thead> <tr> <th>Specialist</th> <th>Educational Qualification</th> <th>Technical and Functional Experience</th> </tr> </thead> <tbody> <tr> <td>48 person Months or as per requirement of PMU</td> <td>MBA (major in M&E) or master's degree in development studies, Economics, Project Management, Statistics/ Finance and or other related fields</td> <td> <ul style="list-style-type: none"> At least 15 years of relevant experience in monitoring and evaluation, development project planning and management. Twenty (20) years experience in relevant field is preferred; Experience in monitoring and evaluation activities in public sector donor assisted development projects is preferred. Experience in monitoring and evaluation activities of World Bank funded investment projects is also preferred. Demonstrable quantitative and qualitative analytical report writing skills, experience in reviewing evaluation studies assessments and ability to organize and train project staffs on monitoring and evaluation. Advance knowledge of Microsoft office, data management software packages, and experience in handling of web-based management information systems. Ability to work independently and under pressure. Good interpersonal skills desirable. </td> </tr> </tbody> </table>	Specialist	Educational Qualification	Technical and Functional Experience	48 person Months or as per requirement of PMU	MBA (major in M&E) or master's degree in development studies, Economics, Project Management, Statistics/ Finance and or other related fields	<ul style="list-style-type: none"> At least 15 years of relevant experience in monitoring and evaluation, development project planning and management. Twenty (20) years experience in relevant field is preferred; Experience in monitoring and evaluation activities in public sector donor assisted development projects is preferred. Experience in monitoring and evaluation activities of World Bank funded investment projects is also preferred. Demonstrable quantitative and qualitative analytical report writing skills, experience in reviewing evaluation studies assessments and ability to organize and train project staffs on monitoring and evaluation. Advance knowledge of Microsoft office, data management software packages, and experience in handling of web-based management information systems. Ability to work independently and under pressure. Good interpersonal skills desirable.
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14.	Other Details	<ul style="list-style-type: none"> Persons who are already in services of the Republic or the local authorities/Corporation etc. must have written certification from their employer/office head confirming no objection to allow for work full-time outside (on lien) of their official position. Interested candidates are requested to send a CV (maximum in 5 pages) as per SRFP which includes full name, date of birth, citizenship, complete personal contact details, education, membership in professional associations (if any), other training, countries of work experience, languages with levels of proficiency, full employment record with dates, description of job responsibilities, at least two references and a brief justification for the position which he/she is interested too. 2 Passport size photocopies, All academics & experience certificates (all are attested copy) Submitting hard copy is mandatory. Position Name mentioned on the top of the Envelop is mandatory. All documents must be submitted as per RFP instructions Any dissimilarities treated as disqualified. 						
Procuring Entity Details								
15.	Name, Designation and Address of the Official Inviting Application	Kazi Wasi Uddin, Project Director, Livestock and Dairy Development Project Pranisampad Bhaban-2 (6 th Floor), DLS, Dhaka-1215						
16.	Contact Details	Phone: 02-58154913, Email: lddp@dls.gov.bd						
17.	The procuring entity reserves the right to accept or rejects all application(s).							

(Kazi Wasi Uddin)
 Project Director (Additional Secretary)
 Phone: 02-58154913
 Email: lddp@dls.gov.bd