

Government of the People's Republic of Bangladesh  
**Office of the Project Director**  
 Livestock and Dairy Development Project (LDDP)  
 Department of Livestock Services (DLS)  
 Krishi KhamarSarak, Farmgate, Dhaka-1215  
[www.lddp.portal.gov.bd](http://www.lddp.portal.gov.bd)




No. 33.01.0000.828.07.020.19.141

Dated: 12/02/2020

Request for Expression of Interest (REOI)  
 for  
**ICT Expert (National)**

1.	Ministry Division	Ministry of Fisheries and Livestock, Bangladesh		
2.	Agency	Department of Livestock Services, Bangladesh, Dhaka		
3.	Procuring Entity, Code and District	Project Director, Code 224259700, Dhaka		
4.	Expression of Interest for Selection of	ICT Expert (National)- 01 (one) position		
5.	EOI Reference Number	DLS-LDDP/SD-14		
<b>Key Information</b>				
6.	Procurement method	<b>Open Competitive</b> (The consultant will be selected in accordance with the procedures set out by the GOB procurement guidelines, "PPA-2006, PPR-2008 and The World Bank Procurement Regulations for IPF Borrowers, July 2016 revised November 2017)		
<b>Funding Information</b>				
7.	Budget and source of funds	IDA		
8.	Development Partner	IDA, World Bank		
<b>Particular Information</b>				
9.	Project Code and Name	224259700: Livestock and Dairy Development Project (LDDP)		
10.	Closing Date and time	<b>05.03.2020 (Thursday) Till 12:00 PM</b>		
11.	Submission place	Office of the Project Director, Livestock and Dairy Development Project, Pranisampad Bhaban-2 (6 <sup>th</sup> Floor), DLS, Dhaka-1215		
<b>Information for Applicant</b>				
12.	Brief Description of the Assignment: <b>ICT Expert (National)- 01 (one)</b>	<p>The duties include, but are not necessarily limited to:</p> <ul style="list-style-type: none"> <li>Plan, coordinate and facilitate all IT related activities pertinent to the objectives of the LDDP project</li> <li>Works closely with the M&amp;E Officer to ensure effective integration of the MIS and M&amp;E activities</li> <li>Provide technical support and required assistance on the project MIS and information technology to all users in the PMU.</li> <li>Ensure that the project related MIS systems are up to date and functioning properly.</li> <li>Responsible for ensuring timely input of all requisite MIS data from the project into the relevant MIS.</li> <li>Technical responsibility to ensure that the project related MIS is capable of producing requisite production of monthly, quarterly, semi-annual and annual progress reports.</li> <li>Coordinate and oversee any IT or MIS enhancements deemed necessary for the project, including all the required safeguards to protect personal data</li> <li>Works closely with the Livestock Insurance Vertical Unit (LIVU) staff of the PMU (livestock insurance vertical unit) to ensure the development of a pilot animal identification database, part of the "Bangladesh Integrated Network for Livestock Information" (BINLI).</li> </ul>		
13.	Qualification and Experience Required for the <b>ICT Expert (National)- 01 (one)</b> Position  [Detailed TOR for the position including other qualifications, main duties and task, duration of assignment and experiences etc are mentioned on SRFA being available at LDDP and DLS website ( <a href="http://www.lddp.portal.gov.bd">www.lddp.portal.gov.bd</a> ) ( <a href="http://www.dls.gov.bd">www.dls.gov.bd</a> )	<b>Specialist</b>	<b>Educational Qualification</b>	<b>Technical and Functional Experience</b>
		48 person Months or as per requirement of PMU	Advance degree in Animal Husbandry Veterinary Science/ Agriculture/ Electronics Engineering/ ICT/ CSE Electrical & Electronics Agri Engineering Communication Computer Sciences Post-Graduate Diploma in IT/MIS will add further value	<ul style="list-style-type: none"> <li>a) At least 15 years of experience in knowledge and data management preferably in the agriculture livestock sectors; experienced candidate can get waiver;</li> <li>b) Any combination of training and /or experience of MIS at least 5 - 8 years which demonstrates ability to perform the duties as described;</li> <li>c) Experience in the design and development of knowledge management systems, including communications, online learning, and capacity building are preferred;</li> <li>d) Ability to present information and interact effectively with a large spectrum of different stakeholders.</li> <li>e) Advanced knowledge of Microsoft Office;</li> <li>f) Demonstrable quantitative and qualitative analytical skills and ability to organize and train project staff on Information technology;</li> <li>g) Experience in Information Management is desirable.</li> <li>h) Computer literacy skills in systems administration and networking is an added advantage.</li> <li>i) Ability to work independently and under pressure, good interpersonal skills are desirable;</li> <li>j) Minimum Age Limit is 35 years.</li> </ul>
14.	Other Details	<ul style="list-style-type: none"> <li>Persons who are already in services of the Republic or the local authorities, Corporation etc. must have written certification from their employer, office head confirming no objection to allow for work full-time outside (on lien) of their official position.</li> <li>Interested candidates are requested to send a CV (maximum in 5 pages) as per SRFA which includes full name, date of birth, citizenship, complete personal contact details, education, membership in professional associations (if any), other training, countries of work experience, languages with levels of proficiency, full employment record with dates, description of job responsibilities, at least two references and a brief justification for the position which he/she is interested too.</li> <li>2 Passport size photocopies, All academics &amp; experience certificates (all are attested copy)</li> <li>Submitting hard copy is mandatory</li> <li>Position Name mentioned on the top of the Envelop is mandatory.</li> <li>All documents must be submitted as per RFP instructions.</li> <li>Any dissimilarities treated as disqualified.</li> </ul>		
<b>Procuring Entity Details</b>				
15.	Name, Designation and Address of the Official Inviting Application	Kazi Wasi Uddin, Project Director, Livestock and Dairy Development Project Pranisampad Bhaban-2 (6 <sup>th</sup> Floor), DLS, Dhaka-1215		
16.	Contact Details	Phone: 02-58154913, Email: <a href="mailto:lddp@dls.gov.bd">lddp@dls.gov.bd</a>		
17.	The procuring entity reserves the right to accept or rejects all application(s).			

  
 (Kazi Wasi Uddin)  
 Project Director (Additional Secretary)  
 Phone: 02-58154913  
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