

ANNUAL PROCUREMENT PLAN (2023-2024)

Ministry/Division : Ministry of Fisheries & Livestock  
 Agency : Department of Livestock Services

Budget: Revenue  
 Code No: 1440401-123754

Procuring Entity : Director (Account, Budget and Audit),  
 Department of Livestock Services,  
 Farmgate, Dhaka.

**A. Procurement of Goods**

Package No	Description of Package	Unit	Qty	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Tk. (In lakh)	Time Code for process	Advertise of Tender	Tender Opening	Tender Evaluation	Approval of Award	NCA Issue	Signing of Contract	Total Time to contract (Day)	Time for completion of contract (Day)
1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-1	Procurement of Computer and Accessories for DLS.	Set	08	OTM (NCT)	DG, DLS	GOB	08.00	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								
GR-2	Procurement of Furniture for DLS	LS	LS	OTM (NCT)	DG, DLS	GOB	14.50	Planned date	01.09.23	15.09.23	28.09.23	05.10.23	12.10.23	09.11.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								
GR-3	Procurement of Display Banner, Festoon and Decoration Items for Celebration of Significant Days.	LS	LS	OTM (NCT)	DG, DLS	GOB	15.00	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								
GR-4	Procurement of Food (Snacks and Lunchbox) for Training and Workshop Purpose and Celebration of Significant Days.	LS	LS	OTM (NCT)	DG, DLS	GOB	35.00	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								
GR-5	Procurement of Stationery Items for DLS.	LS	LS	OTM (NCT)	DG, DLS	GOB	20.00	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								
GR-6	Procurement of Training Materials for In-house Training and Workshops of DLS.	LS	LS	OTM (NCT)	DG, DLS	GOB	10.00	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								





Package No	Description of Package	Unit	Qty	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Tk. (In lakh)	Time Code for process	Advertise of Tender	Tender Opening	Tender Evaluation	Approval of Award	NOA Issue	Signing of Contract	Total Time to contract (Day)	Time for completion of contract. (Day)
1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-7	Procurement of Spare Parts of Vehicles of DLS.	LS	LS	RFQ	DG, DLS	GOB	3.00	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	70	180
								Planned Days	0	7	7	3	3	14		
								Actual date								
GR-8	Procurement of Printing Materials Consumables (Toner, Cartridges etc) for Printers and Photocopiers.	LS	LS	OTM (NCT)	DG, DLS	GOB	20.00	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								
GR-9	Procurement of Artificial Intelligence Subscription for DLS.	LS	LS	OTM (NCT)	DG, DLS	GOB	15.00	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								
GR-10	Procurement of Materials for Personnel Recruitment Exams of DLS.	LS	LS	OTM (NCT)	DG, DLS	GOB	30.00	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								
GR-11	Procurement of Staff Uniform of DLS.	LS	LS	RFQ	DG, DLS	GOB	2.80	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	34	30
								Planned Days	0	07	07	03	03	14		
								Actual date								
GR-12	Procurement of Publication Services (Annual Report, Brochures etc.) of DLS.	LS	LS	OTM (NCT)	DG, DLS	GOB	9.95	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								
GR-13	Repair and Maintenance of AC, Photocopiers, Computers and Other Machineries of DLS.	LS	LS	OTM (NCT)	DG, DLS	GOB	7.00	Planned date	01.08.23	15.08.23	28.08.23	05.09.23	12.09.23	09.10.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								
GR-14	Procurement of Software to Implement Digital Technology in DLS.	Nos	2	OTM (NCT)	DG, DLS	GOB	5.00	Planned date	01.10.23	15.10.23	28.10.23	05.11.23	12.11.23	09.12.23	70	180
								Planned Days	0	14	14	7	7	28		
								Actual date								

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B. Procurement of Works

Package No	Lot No.	Description of Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Tk. (In lakh)	Time Code for process	Advertise of Tender	Tender Opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of Contract	Total Time to contract	Time for completion of contract.
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
WR-1	Single lot	Repair and Renovation of Garret (Chilekotha) of Pranisampad Bhaban-1, DLS.	LS	LS	OTM (NCT)	DG, DLS	GOB	10.00	Planned date	01.01.24	15.01.24	28.01.24	05.02.24	12.02.24	09.03.24	70	120
									Planned Days	0	14	14	7	7	28		
									Actual date								
WR-2	Single lot	Repair and Renovation of Pranisampad Bhaban-2 of DLS.	LS	LS	OTM (NCT)	DG, DLS	GOB	07.00	Planned date	01.01.24	15.01.24	28.01.24	05.02.24	12.02.24	09.03.24	70	120
									Planned Days	0	14	14	7	7	28		
									Actual date								
WR-3	Single lot	Repair and Renovation of 3 <sup>rd</sup> and 4 <sup>th</sup> Floor of Pranisampad Bhaban-1, DLS.	LS	LS	OTM (NCT)	DG, DLS	GOB	07.00	Planned date	01.01.24	15.01.24	28.01.24	05.02.24	12.02.24	09.03.24	70	120
									Planned Days	0	14	14	7	7	28		
									Actual date								
WR-4	Single lot	Installation of Waiting Room for Retired Officials and Service Recipients of DLS.	LS	LS	OTM (NCT)	DG, DLS	GOB	06.00	Planned date	01.01.24	15.01.24	28.01.24	05.02.24	12.02.24	09.03.24	70	120
									Planned Days	0	14	14	7	7	28		
									Actual date								

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C. Procurement of Services:

Package No	Description of Procurement Package Services	Unit	Qty	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost (Tk in Lakh)	Time Code for Process	Advertise FOI/Notice	Issue RFP/Notice	Proposal/Tender Question	Proposal /Tender Evaluation	Opening Financial Proposal	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
SR-1	Hiring of Law Officer for DLS.	Person	1	ICS	DG, DLS	GOB	20.00	Planned Dates	6.11.23	20.11.23	4.12.23	11.12.23	18.12.23	15.01.24	28.01.24	10.2.24		25.6.24
								Planned Days	0	14	14	7	7	28	14	12	96	
								Actual Dates										

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ডাঃ মোঃ এমশাদুল হক তালুকদার  
 মহাপরিচালক (চলতি দায়িত্ব)  
 প্রাথমিক প্রশিক্ষণ, বাংলাদেশ নারী